

# Reuse Specialist

May 10, 2024



**Job Type:** Temporary to Permanent

**Duration:** 3 months (with the opportunity for extension)

**Hours:** 20 hrs/ week

**Rate:** \$16.75

**Schedule:** shifts vary Tuesday through Saturday, Saturdays required

**Reports to:** Executive Director

## Summary of Position

- The Reuse Specialist at Art Salvage provides a welcoming environment for folks coming into the center, excellent customer service, and cashiering at the front counter.

## Duties and Responsibilities

- Opening/ closing center as scheduled
- Open and close till
- Greet customers professionally and warmly
- Retail cashiering with Square platform
- Be familiar with center pricing
- Offer creative advice as requested
- Assist with display and promotions
- Merchandize and tidy sections in the store as needed
- Organize and stock floor
- Share the duties of cleaning with other staff
- Answer/ Check phone messages and return customer inquiries
- Support the Makers Challenge program

## Qualifications

- Passion for the Art Salvage mission
- High school diploma or equivalent, + 2 years work experience
- Strong work ethic and promptness
- Customer service and cashier experience preferred
- Strong communication skills
- Basic computer skills including knowledge of email, Google Drive and Google Docs
- Excellent organizational skills and attention to detail
- Must be flexible and able to juggle multiple tasks

## Physical Requirements

- Must be able to stand for long periods of time.
- Must be able to bend, stoop, crouch, climb ladders, and lift up to 30 pounds unassisted.
- Must be able to stand and walk for extended periods of time (up to 8 hours).

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

**Benefits**

- 10% off discount at Art Salvage
- 1 week of paid time off per year (after first 6 month probation period)
- 1 week of unpaid time off per year (after first 6 month probation period)
- Health Reimbursement Arrangement

**Apply**

email Katie Patterson Larson at [Katie@artsalvagespokane.com](mailto:Katie@artsalvagespokane.com) with your cover letter, resume, and 2 professional references as attachments. Open until filled.

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At Art Salvage, we believe that diversity makes us stronger. Art Salvage provides equal employment opportunities to all employees and applicants for employment without regard to race, religion, sex, national origin, age, veteran status or disability.

**Learn More**

[www.artsalvagespokane.com](http://www.artsalvagespokane.com)